

[Date]

Re: [Patient's name]

[Prior authorization department]

[Plan identification number]

[Name of health plan]

[Date of birth]

[Mailing address]

To whom it may concern:

My name is [physician's name], and I am a [board-certified medical specialty] [NPI] writing on behalf of my patient, [patient name], to request coverage for [product] [generic]. [Patient name] has been under my care for [X months/years] for the treatment of [disease or symptoms].

We understand that the reason for your denial is [copy reason verbatim from the plan's denial letter]. However, we believe that [product, dosage, frequency] is the appropriate treatment for my patient. In support of our recommendation for [product] treatment, we have provided an overview of my patient's relevant clinical history below.

[Provide a brief medical history, including diagnosis, allergies, existing comorbidities, and International Classification of Diseases (ICD) code(s)].

[Discuss rationale for using product vs other treatments. Insert your recommendation summary here, including your professional opinion of your patient's likely prognosis or disease progression without treatment with product.]

The patient's [list of pertinent medical records] are enclosed, which offer additional support for the formulary exception request for [product]. Please consider coverage of [product] for my patient.

Please feel free to contact me, [physician's name], at [office phone number] or [patient's name] at [phone number] for any additional information you may require. We look forward to receiving your timely response and approval of this claim.

Sincerely,

[Physician's name and signature]

[Physician's medical specialty]

[Physician's NPI]

[Physician's practice name]

[Phone #]

[Fax #]